

Shawnee County Extension Executive Board Meeting Minutes
Tuesday January 14th, 2025, Extension Meeting Room
2024 Board

1. Sherri Scheideman, Board Chair called meeting to order at 5:32pm
2. Mary Tyler, Secretary. Members present Angela Dailey, Christi McKenzie, Jill Rice, Laura Moore, Mary Blubaugh, Mary Tyler, Rick Miller, Sherri Scheideman
3. Agenda items – Additions/deletions None
4. Public Comment None
5. Communications - None
6. Consent Agenda Items
 - a. Review and/or corrections for December minutes None
 - b. Treasurer’s report by Laura Moore
Net balance \$802,213.42, Bank deposit \$7,275.98, University checks received \$5,031.38 Total receipts \$814,538.78, total expenditure \$64005.62, Net Balance \$750,533.16.
7. Reports
 - a. PDCs –None
 - b. Agent Report–Grace Wiens 4-H Agent
 - c. Director Report – Candis Stiles Our office was closed for weather on Jan. 6th and 7th. On Jan. 10th we opened at 10am due to the weather. All of these were posted on our Facebook page. Our SNAP Educator Brenda Jarboe retired on Jan. 3rd. Hannah Daberkow will move from her part time SNAP position into the full-time position on Jan. 19th. Thank you to retiring board members David Anderson, Mary Blubaugh and Christi Mckenzie. Our office will be closed on Jan. 20th for Martin Luther King Day Jr.
 - d. Any other reports
Lane Weins Reported there will be Kansas Garden Show Feb. 6,7,8th
8. Unfinished Business
 - a. Review and approve 2024 annual financial reports of extension-related groups. Laura Moore made a motion to approve, Christi McKenzie, seconded, Motion passed.
9. New Business
 - a. Motion to approve the consent agenda Christi McKenzie made the motion to approve the consent agenda. Angela Dailey seconded. Motion passed.
 - b. Review 2024 Inventory and sign by board chair. Some things we are asking the board to take-off inventory. The SHARP copier that was traded in for our new copier in July of 2024. Some large display racks that we have not used for years and would like to take to surplus. The Plexiglas shields that were secured with Covid Funds that we no longer use. We don’t have the storage space to save them for future use. Two computers that have been replaced with new computers and a server that has been replaced with a new server. All retired equipment that surplus will accept we will take there. Mary Blubaugh made motion to approve the inventory with the deleted items. Jill Rice seconded the motion. Motion passed. Adjournment Christi McKenzie made a motion to adjourn. Mary Blubaugh seconded, motion passed

Mary Tyler Secretary

Sherri Scheideman Board Chair