

Shawnee County Extension Executive Board Meeting Minutes  
Tuesday September 10<sup>th</sup>, 2024-Via Zoom

1. Sherri Scheideman, Board Chair called meeting to order at 5:30pm
2. Mary Tyler, Secretary. Members present Christi McKenzie, Laura Moore, Mary Blubaugh, Mary Tyler, Rick Miller, Sherri Scheideman
3. 3. Agenda items – additions/deletions/approval
4. Public Comment- None
5. Communications – Susan’s resignation letter, e-mailed last week.
6. Consent Agenda Items
  - a. Review and/or Corrections of August Board Meeting minutes
  - b. Treasurer’s report- Net balance \$824,792.95, Bank deposit \$13,099.50, University checks received \$8,781.00, Total receipts \$846,673.45, Total expenditures \$74,493.96, Net Balance\$772,179.49.
7. Reports
  - a. PDCs –None
  - b. Director’s Report, Candis Stiles – We are happy to have Sofia Diaz Buezo here for her first Board Meeting. She started on August 19<sup>th</sup> and has hit the ground running going to EFNEP and SNAP-Ed programs and meeting with community partners. I jinxed myself saying we were fully staffed, Susan Fangman has taken a position with KPERS and her last day will be Oct. 3<sup>rd</sup>. Since this is the time of budget hearings and annual meetings we will not be able to interview for that position until 2025. We are at K-State’s mercy with Agent interview dates. The public budget meeting happened on Sept. 5<sup>th</sup> and our budget was not mentioned. Lastly, our Oct. meeting was moved to Oct. 15<sup>th</sup> and we will also have Extension Council (all 4 PDCs) elections on that day.
  - c. Agent Report– Grace Wiens, 4-H Youth Development, Grace reported on summer programs including the summer interns and the new 4-H Ambassadors.
8. Unfinished Business- None
9. New Business
  - a. Motion to approve the consent agenda Mary Blubaugh made motion to approve the consent agenda, Rick Miller seconded. Motion passed.
  - b. Select Extension Appreciation Award Recipient Candidates from Agents will be e-mailed prior to the meeting. Brain Pope from Heritage Tractor, Lisa Martin who was a the EFNEP and SNAP ED for many years. Laura Moore made the motion to award both candidates, Mary Tyler seconded, motion passed.
  - c. Consider Increasing Office Credit Limit for Sofia Diaz Buezo Credit Card \$5,000 and Grace Wiens from \$4,000 to \$5,000. Our new office total credit limit would be \$32,000. (Six Agents \$5,000, 4-H OP \$1,000 and 4-H PA \$1,000) Christi McKenzie made motion to approve, Rick Miller seconded, Motion passed.
  - d. Demonstration Vegetable and Community Garden MOU with Community Resources Council -Lane Wiens Mary Blubaugh made motion to approve, Laura Moore seconded, Motion passed.
  - e. Shawnee County Fair board MOU with Extension Board-Grace Wiens. Laura Moore made motion to approve, Christi McKenzie seconded, Motion passed.
10. Adjournment Laura Moore made motion to adjoin, Rick Miller second, motion passed.

Next Board Meeting: Tuesday, October 15<sup>th</sup> in person.

Extension Council Elections October 15<sup>th</sup> 8am-6pm upstairs meeting room.

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Mary Tyler Secretary

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Sherri Scheideman Board Chair