

Shawnee County Extension Executive Board Meeting Minutes
Tuesday Oct.15th, 2024 Extension Meeting Room

1. Sherri Scheideman, Board Chair called meeting to order at 5:30pm
2. Roll call by Mary Tyler, Secretary. Members present Angela Dailey, Christi McKenzie, David Anderson, Jill Rice, Laura Moore Mary Blubaugh, Mary Tyler, Rick Miller, Sherri Scheideman
3. Agenda items – Addition, approval out of Shawnee County 4-H members.
4. Public Comment None
5. Communications –None
6. Consent Agenda Items
 - a. Reading additions or corrections for September minutes.
 - b. Treasurer’s report by Laura Moore
Net balance \$772,179.49, Bank deposit \$4,353.05, University checks received \$5,969.38 Total receipts \$782,501.92, expenditures \$58,098.21, Net Balance \$724,403.71.
7. Reports
 - a. PDCs –Ag, community vitality and 4- H met.
 - b. Agent Report–Lane Wiens Horticulture
 - c. Director Report – Candis Stiles Extension Council Annual Meeting on Nov. 12th. Extension Celebration breakfast on Nov. 20th.
8. Board Leadership- Performance Reviews Candis led the KSRE module
9. Unfinished Business
 - a. MOU with the Shawnee County Fair Board- Grace presented, this was approved in September but the fair board is requesting a change so the board will have to vote to accept the change or not. Mary Blubaugh made a motion to approve with the fair board change, Angela Dailey seconded, Motion passed.
10. New Business
 - a. Motion to approve the consent agenda Laura Moore made the motion, Jill Rice seconded, Motion passed.
 - b. Consider Closing the Office Dec. 17th for staff retreat. We did this last year and it was great to have the entire staff get training at the same time. Our focus this year would be First Aid training and Mental Health First Aid. Angela Dailey made a motion to approve, Mary Blubaugh seconded, Motion passed.
 - c. Approval of Agent Action Plans for 2024-2025 PDCs have approved these. David Anderson made motion to approve, Laura Moore Seconded, Motion passed.
 - d. Approval of Agent Professional Development Plans for 2025 PDCs have approved these. Angela Dailey made motion to approve, David Anderson seconded, Motion passed.
 - e. Consider 4-H Fair Livestock Rule Changes Grace will lead this item.
Rule voted on, *“change the limit on the number of beef entries to a total of 3 market animals and 3 breeding animals per 4-Her for the Shawnee County Fair.”*
Laura Moore made motion to approve, Christie McKenzie seconded, motion passed.
 - f. Consider opening Family and Consumer Sciences Agent Position The board needs to vote on opening the FACS Agent position so we can start the search with KSRE. We have been told the soonest we could interview was Feb. 2025. David Anderson made motion to approve, Jill Rice Seconded, motion passed.
 - g. Close election and count the ballots 6:02pm. Jill Rice made motion to approve the 2025 election, Angela Dailey seconded, Motion passed. Those elected to the 2025 Extension Council are:
Ag & Hort: Kevin Siek, Angela Dake, Carrie Etzel
FCS: Jene Yoder, Mary Tyler, Jana Patton
Community Vitality: Johnathan Sublet, Cayla King and Israel Sanchez
4-H: Toby Weber, Brianna Brooks, Tracy Keegan

f. Do we approve out of county 4- H members, discussed by Grace. Christi McKenzie made motion to approve, Laura Moore seconded, motion passed.

11. Executive Session to discuss non-elected personnel. Candis is invited to stay 10 minutes. Christi McKenzie made the motion to approve, Laura Moore seconded, motion passed.

After Executive Session Laura Moore made motion to approve Candis to buy one branded item for all Extension staff. Angela Dailey seconded. Mary Blubaugh made motion to amended to Candis to buy apparel up to \$200.00 for all the staff. Mary Tyler seconded. Motion failed.

Jill Rice made motion to purchase jackets for all staff and something extra for Nutrition Education staff, Angela Dailey seconded, motion passed.

Angela Dailey made motion to give Extension Agents and Extension Council support staff the same holiday bonus as last year. David Anderson seconded. Motion passed.

12. Adjournment Angela Dailey made motion to adjoin, Jill Rice second, motion passed.

Next Board Meeting: Tuesday November 12th, 5:30pm upstairs meeting room.

Mary Tyler, Secretary

Sherri Scheideman, Board Chair