

Shawnee County Extension Executive Board Meeting Minutes

Tuesday August 13th, 2024, 5:30pm

1. Sherri Scheideman, Board Chair called meeting to order at 5:31pm
2. Mary Tyler, Secretary. Members present Angela Dailey, Christi McKenzie, David Anderson, Laura Moore, Mary Tyler, Rick Miller, Sherri Scheideman.
3. Agenda items – additions/deletions/approval None
4. Public Comment - Barbara Coultis Spoke about KSRE State Advisory Council.
5. Communications – None
6. Consent Agenda Items
 - a. Review and/or Corrections of July board meeting minutes
 - b. Treasurer’s report – Laura Moore Net Balance \$714,719.98, Bank deposit \$169,214.57, University checks received \$5,854.00, Total Receipts \$889,788.55, Total expenditures \$64,995.60, Net Balance \$824,792.95.
7. Reports
 - a. PDCs – Sherri spoke about community vitality meeting and tour of SENT Hi Crest and the South side Filling Station.
 - b. Agent Report– Candis Stiles, Spoke about Shawnee County startups and Youth Market Contest.
 - c. Director Report – Candis Stiles reported Commissioners have had two conversations on the County Improvement Projects and will discuss the rest of the budget on Aug. 15th and 22nd. The public budget hearing will be Sept. 5th at 9am with the rest of the budget on Aug. 15th and 22nd. The public budget hearing will be Sept. 5th at 9am. Sherri is signing our notice of Annual meeting tonight that we will send to the Topeka Metro news. We might have to call our meeting at the library something different because our “Legal” annual meeting will be at our Nov. Board meeting. That is the part of last year’s annual meeting that we excuse our guests from, and our Extension Council approves the minutes from Last year’s annual meeting and votes on the new board members from the Council. So, the “legal” notice is for that not for our meeting at the library where we will talk about our year in Extension. Sofia’s first day as our EFNEP SNAP-Ed Agent is August 19th, Candis will introduce her to the commissioners on September 9th.
 - d. County Fair Report- Grace Wiens Fair went well.
 - e. Any other agents None
8. Board Leadership – Generational Differences in the Workplace & Community
9. Unfinished Business - None
10. New Business
 - a. Motion to approve the consent agenda Angela Dailey made motion to approve, Laura Moore seconded. Motion carried.
 - b. Consideration of MOU with Washburn University and Master Gardeners by Lane Wien. David Anderson made motion to approve, Rick Miller seconded, Motion carried.
 - c. Consideration of opening a Certificate of Deposit As of 8/9 we have \$606,016 in our sweep account earning .75% interest. Laura Moore made motion to put \$100,000 in CD at 4-5% interest. Rick Miller Seconded, Motion carried.
 - d. Consideration of an out of State Travel Request for Candis Stiles, Oct. 7th -10th to Monticello, taking county vehicle. This is a training course for the trainer for KSRE’s Navigating Differences, cultural competency course all new agents must attend. The training team is made up of Extension personnel from across the state and Candis has been asked to join the training team. All expenses will be paid by KSRE including mileage for the county vehicle. Angela Dailey made motion to approve, Christi McKenzie Seconded, Motion Carried.
11. Adjournment Laura Moore made a motion to adjourn, David Anderson seconded, Motion carried.

Next Board Meeting: Tuesday, September 10th 5:30 via zoom

Mary Tyler Secretary

Sherri Scheideman Board Chair