

Shawnee County Extension Executive Board Meeting Minutes

Tuesday May 14th, 2024, 5:30 -Via Zoom

1. Sherri Scheideman, Board Chair called meeting to order at 5:31pm
2. Mary Tyler, Secretary. Members present Angela Dailey, Christi McKenzie, David Anderson, Jill Rice, Laura Moore, Mary Tyler, Rick Miller, Sherri Scheideman
3. Agenda items – additions Jacob Kujath will give audit report from James Gordon & Associates.
4. Public Comment None
5. Communications – Audit report by our Auditors James Gordon & Associates CPA, P.A. given by Jacob Kujath. Christi McKenzie made motion to approve the audit, Rick Miller second, motion passed.
6. Consent Agenda Items
 - a. Additions or Corrections of April minutes
 - b. Treasurer’s report by Laura Moore Net balance from last report \$705,910.95, Bank deposit \$161,877.78, received in university checks \$5,855.38, total receipts \$873,644.11, total expenditures \$62,088.89, Net balance \$811,555.22.
7. Reports
 - a. PDCs None
 - b. Agent Report Lane Wiens
 - c. Director Report – Candis Stiles We have an offer out for a part time 4-H program assistant pending background check. We interviewed four candidates and we do have a backup if the first offer isn’t accepted. Our office will be closed on May 27th for Memorial Day.
 - d. Other Reports Board Members who went to Partnership meeting.
8. Board Training by Candis Extension Budget Process
9. Unfinished Business
 - a. Van Paint Bids. We have three bids Vison Retro Design, Car Star, Briggs. Laura Moore made the motion to have Vision Retro Design do the paint repair, Jill Rice Second. Motion passed.
10. New Business
 - a. Motion to approve the consent agenda. Christi McKenzie made motion to approve, David Anderson second, motion passed.
 - b. Approval of 4-H Volunteers Grace has not received background checks yet.
 - c. Approval of Budget to Submit to Commissioners David Anderson made motion to approve the budget the budget committee presented with at 2.69% increase, Angela Dailey seconded, Motion passed.
 - d. Review Copier Lease Contracts. We have two bids on the copier lease Logan Tech & Procopy. David Anderson made a motion to stay with Logan, Jill Rice second, motion passed.
 - e. Set the Date for Annual Breakfast Meeting November 20th, 2024. November 12th, 2024, set to have annual business meeting with new board members. Mary Tyler made motion to approve, Laura Moore seconded. Motion passed.
11. Adjournment David Anderson made the motion to adjourn; Angela Dailey seconded. Motion passed.

Next Board Meeting: Tuesday, June 11th 5:30pm Extension Meeting Room Meal will be ready by 5pm

EFNEP Agent interviews July 1st, 2024

Mary Tyler, Secretary

Sherri Scheideman, Board Chair