

Shawnee County Extension Executive Board Meeting Minutes

Tuesday April 9th, 2024-Via Zoom

1. Sherri Scheideman, Board Chair called meeting to order at 5:30pm
2. Mary Tyler, Secretary. Members present Angela Dailey, Christi McKenzie, David Anderson, Jill Rice, Mary Blubaugh, Mary Tyler, Rick Miller, Sherri Scheideman
3. Agenda items – Addition, approve volunteers who can tag livestock with EID tags for Shawnee County 4-H.
4. Public Comment None
5. Communications –None
6. Consent Agenda Items
 - a. Reading additions or corrections for March minutes.
 - b. Treasurer’s report by Candis Stiles
Net balance \$760,475.34, Bank deposit \$5,690.31, Total expenditures \$68,944.85, Net Balance \$706,003.87, end of month including saving \$747,761.00.
7. Reports
 - a. PDCs –Ag report by David Anderson good meeting all members were present. Lain Wiens reported for Horticulture, reaching out to the community for something we can be looking forward to in the future.
 - b. Agent Report–None
 - c. Director Report – Candis Stiles (Deliver the Promise conversation at Partnership Meeting, Opening part-time 4-H program assistant position), Partnership meeting is April 23rd and our nearest location is Holton. This is where current board members can participate on the discussion on how Extension and K-State will transform to lead the nation as a next-generation land grant university. Your registration cost will be covered by our Extension office.
We have a position description drafted for the Part Time 4-H Program Assistant position and plan to start advertising later this week. The position will be 800 hours per year and will manage the school enrichment program and help with 4-H programs and activities as needed. The schedule is flexible, but hours must be worked during office hours (exceptions are County Fair, Club Days and Achievement Night). The position will average 16 hours a week.
8. Board Training – Kansas Open Meetings Act
9. Unfinished Business None
10. New Business
 - a. Motion to approve the consent agenda. Christie McKenzie made a motion to approve the consent agent, Jill Rice second motion passed.
 - b. Estimate for the Mini Van Paint Repair by Briggs Auto. The estimate to repaint the door and hood of the mini van is \$3,079.68. At the end of March, we have \$6,083.63 in our Equipment/Vehicles line item. At the end of Nov. in 2023 we had a balance of \$3,550 and in Dec. we bought two new laptops and projectors with that balance. The board requests a minimum of 3 quotes to repair the mini van.
 - c. Approve volunteers that can tag Shawnee County 4-H livestock with EID tags. Volunteers are Toby Weber, Shannon Weber, Chuck Peterson, Larry Wehner, Curtis Stahel, Brandon Stahel and Lexy Tenpenny. Mary Blubaugh made motion to approve the volunteers that Candis mentioned, Angela Dailey second, motioned passed.
11. Adjournment Christi McKenzie made motion to adjoin, Rick Miller second, motion passed.

Next Board Meeting: Tuesday, May 14th via Zoom

Mary Tyler, Secretary

Sherri Scheideman, Board Chair