



**K-STATE**  
Research and Extension

## SHAWNEE COUNTY 4-H CLUB SEAL REQUIREMENTS

### Part 1: Nine Basic Requirements for All Clubs:

\_\_\_\_\_ Have five or more members between the 4-H age of 5 and 18 from two or more families.

\_\_\_\_\_ Have at least two volunteer screened club leaders.

\_\_\_\_\_ Have Club By-laws and a Constitution on file in the Extension Office.

\_\_\_\_\_ Have officers, including a President, Vice President, Secretary, Treasurer, Reporter, and at least one County Council member. Officers run the club meeting.

\_\_\_\_\_ Club representatives must attend all of the County Events Council meetings as defined by the current Events Council By-Laws.

\_\_\_\_\_ Plan and hold at least ten regular meetings during the 4-H year (October 1-September 30).

\_\_\_\_\_ Each member should participate in at least one project work during the current 4-H year.

\_\_\_\_\_ Turn in the club's audit of the treasury from the previous 4-H year to the Extension Office by December 1<sup>st</sup> each year.

\_\_\_\_\_ Turn in this form to the Extension Office each year when record books are due. (Even if your club does not work towards higher recognition levels, this form should be completed to show that the club has met the Basic Requirements.

*In addition to the above, each club must complete the specified number of options according to club size listed below. **You must have completed a minimum of one task from all four sections for any ribbon level:***

\*\*\*35 or more members - 14 earns a purple, 10 earns a blue, 7 earns a red

\*\*\*25 to 34 members – 12 earns a purple, 9 earns a blue, 6 earns a red

\*\*\*15 to 24 members - 10 earns a purple, 7 earns a blue, 5 earns a red

\*\*\*5 to 14 members - 8 earns a purple, 6 earns a blue, 4 earns a red

- 1. Independence (Head) Youth need to know that they are able to influence people and events through decision-making and action. By exercising independence through 4-H Leadership opportunities, youth mature in self-discipline and responsibility and learn to better understand themselves.**

**Date Goal Set/ Date Goal Completed**

\_\_\_/\_\_\_ Have each club member present at least one talk, demonstration or illustrated talk at a club or project meeting.

\_\_\_/\_\_\_ Have at least 25% of members present a project talk, demonstration illustrated talk at a countywide 4-H meeting or event.

\_\_\_/\_\_\_ Have 50% of members participate at 4-H Day.

\_\_\_/\_\_\_ Individual members or club participate in Regional 4-H Club Days with an entry.

\_\_\_/\_\_\_ Have 25% of club members present a project talk, demonstration or illustrated talk to a non-4-H group. (Example: local school, other youth group, community group)

\_\_\_/\_\_\_ Have officers work to make sure members are given at least one opportunity to speak at club meeting beyond answering roll call.

\_\_\_/\_\_\_ Encourage older members to enroll in the leadership project and attend Junior Leader meetings.

\_\_\_/\_\_\_ Have all members 8<sup>th</sup> grade and over to attend one Junior Leaders Meeting.

\_\_\_/\_\_\_ Have a parliamentary practice activity at each club meeting to help members understand parliamentary procedure.

\_\_\_/\_\_\_ Organize a Model Meeting or Gavel Games team(s) to compete at 4-H Day.

\_\_\_/\_\_\_ Have 50% of club members to volunteer to help at the County Fair. This could include: set up exhibits, assist at information table, serve as a junior superintendent, help clean up.

\_\_\_/\_\_\_ Have 25% of club members participate in the Kansas State Fair in ways other than exhibiting project work. This could include, but not limited to: help superintendents place exhibits on display, serve as a helper to judges, help with clean up, serve as a helper for a judging contest, demonstrations, illustrated talks, modeling, judging or other similar events.

\_\_\_/\_\_\_ Provide Jr. Leader/Jr. superintendent help at the fair.

\_\_\_/\_\_\_ Have each club member actively participate on a committee for the club.

\_\_\_/\_\_\_ Have members plan and hold a 4-H Club fundraiser with at least 75% of club members participating.

\_\_\_/\_\_\_ Have at least 80% of members apply for 4-H pins for their age level.

\_\_\_/\_\_\_ Encourage all members to submit a record for project recognition.

\_\_\_/\_\_\_ Have an activity (display, poster, event, project) promoting some phase of 4-H during National 4-H Week, somewhere in local community.

\_\_\_/\_\_\_ Hold a parent's committee.

\_\_\_/\_\_\_ Have 4-Her's participate in a local or state camp.

\_\_\_/\_\_\_ Have one or more 4-Her's assist with county camp. (Counselor or Extension assistant.)

\_\_\_/\_\_\_ Have 25% of members participate/attend a state special interest camp such as: State Geology Field Trip, Discovery Days, Kansas Youth Leadership Forum, Citizenship In Action, Campference.

**2. Mastery (Hands) Youth need to feel and believe they are capable and experience success at solving problems and meeting challenges to develop their self-confidence. By exploring 4-H projects and activities, youth master skills to make positive career and life choices.**

**Date Goal Set/ Date Goal Completed**

\_\_\_/\_\_\_ Present program to explain or to promote 4-H at one or more schools. Flyers, bulletin boards and other means of promotion are also acceptable. School promoted and explain how, date: \_\_\_\_\_

\_\_\_/\_\_\_ Have members of a Project Club present at your Club meeting.

\_\_\_/\_\_\_ Have members participate in Regional Project Related Event such as: Make It With Wool Contest, Festival of Breads, Jr. Producer Days, Etc.

\_\_\_/\_\_\_ Have 4-Her's participate in two (2) or more county/district events not included in any other option guideline listed, such as Fashion Revue, Dog Show, Spring Show, Shooting Sports, Livestock Show, Rabbit Show and Horse Show.

\_\_\_/\_\_\_ Have 25% of youth perform in the talent contest at the County Fair.

\_\_\_/\_\_\_ Three or more 4-Hers participate in a county, district, state or national judging school, contest or event.

\_\_\_/\_\_\_ Hold a club project tour or local community fair.

\_\_\_/\_\_\_ Provide junior leaders assistant at other county/district events such as club days, fashion revue, judging contests, spring shows.

\_\_\_/\_\_\_ Junior leaders assist project leaders at two or more project meetings at club/county/district level.

\_\_\_/\_\_\_ Take a club-sponsored educational trip or tour.

\_\_\_/\_\_\_ Have three or more members participate in a county, area or state 4-H judging school or 4-H contest. FACS Judging, Photography Judging, Horticulture Judging, Livestock Judging, Livestock Skillathon, Livestock Quiz Bow, Livestock Meats Judging, Horse Judging, Poultry Judging, Rabbit Judging. List Judging Contest and Date: \_\_\_\_\_

\_\_\_/\_\_\_ Promote 4-H on a radio or TV program.

\_\_\_/\_\_\_ Every member presents a project talk throughout the year.

\_\_\_/\_\_\_ Have 75% of club members exhibit at the Shawnee County Fair.

\_\_\_/\_\_\_ Have 50% of club members compete at the State Fair.

\_\_\_/\_\_\_ Have some exhibits from your club or group exhibited at the Kansas State Fair.

- 3. Belonging (Health) Youth need to know they are cared about by others and feel a sense of connection to others in the group. 4-H gives youth the opportunity to feel physically and emotionally safe while actively participating in a group.**

**Date Goal Set/ Date Goal Completed**

\_\_\_/\_\_\_ Cooperate with county Extension agents in organizing a new 4-H Club.  
Name of Club your 4-H Club helped  
organize: \_\_\_\_\_

\_\_\_/\_\_\_ Have an exchange meeting or other event with another 4-H group or club in or out of county.

\_\_\_/\_\_\_ Have club members collaborate with a local group of people with disabilities such as: Capper Foundation, KNI, the Veteran's Administration, Family Service and Guidance Center, nursing homes.

\_\_\_/\_\_\_ Have the club participate as a group in CPR training, home emergency preparedness, first aid training or other safety training: List the training and date:\_\_\_\_\_

\_\_\_/\_\_\_ Have club participate in fun activities such as: skating party, game night, paddle boating, picnic or other play activity. List the activity and date:\_\_\_\_\_

\_\_\_/\_\_\_ Have 25% of members attend County 4-H Camp.

\_\_\_/\_\_\_ Hold physically active recreation at all club meetings and encourage all members to participate.

\_\_\_/\_\_\_ Have 25% of your eligible members attend Junior/Senior Lock-in.

\_\_\_/\_\_\_ Have 50% of your club attend the County Achievement Night to recognize members' unique contributions.

\_\_\_/\_\_\_ Have 75% of your club attend your Club Achievement Night to recognize members'; unique contributions.

\_\_\_/\_\_\_ Have 75% of club officer's attend the Countywide Officer Leader Training to learn about their office.

\_\_\_/\_\_\_ Have the club develop a public display for National 4-H Week in October. List activity and date:\_\_\_\_\_

\_\_\_/\_\_\_ Have the club develop and present a craft at January Jamboree. List activity and the date:\_\_\_\_\_

\_\_\_/\_\_\_ Have 25% of your experienced members serve as a buddy/mentor for new or younger members.

- 4. Caring for Others (Heart) Youth need to feel their lives have meaning and purpose. By exploring 4-H community service and citizenship activities, youth can connect to communities and learn to give back to others. Youth need to be encouraged to consider the feelings of others. 4-H'ers need to have opportunities to mentor other youth and be a part of another's success.**

**Date Goal Set/ Date Goal Completed**

\_\_\_/\_\_\_ Hold a fundraiser to benefit the Shawnee County Education Foundation or other charity. List event and date: \_\_\_\_\_

\_\_\_/\_\_\_ Make a contribution to the local Shawnee County Education Foundation or another charity. List date and contribution: \_\_\_\_\_

\_\_\_/\_\_\_ All club members participate in at least one service project: List service project and date: \_\_\_\_\_

\_\_\_/\_\_\_ Form a Community Service committee that plans at least two community service opportunity(ies) for the club.

1. \_\_\_\_\_
2. \_\_\_\_\_

\_\_\_/\_\_\_ Have Project Leaders and Junior Project Leaders give a presentation to club members about how to incorporate community service into members' projects.

\_\_\_/\_\_\_ Have members help with a 24 hours of 4-H project during the designated time frame.

1. \_\_\_\_\_

\_\_\_/\_\_\_ Show appreciation to local banks, businesses, individuals for 4-H support. (Refreshments, written Thank-you's, etc.)

1. \_\_\_\_\_
2. \_\_\_\_\_

\_\_\_/\_\_\_ Club participates on cleaning the Landon Trail.

\_\_\_/\_\_\_ Club has a new family coordinator to help guide new families. Can't be the club leader.

Kansas State University Agricultural Experiment Station and Cooperative Extension Service. Kansas State University is committed to making its services, activities and programs accessible to all participants. If you have special requirements due to a physical, vision, or hearing disability, or a dietary restriction please contact the 4-H Agent, 785-232-0062, ext.120.



## Verification Sheet: Club Seal Winners

To be turned in by clubs who have earned the Club Seal through their planning and activities during the concluding 4-H year.

**This needs to be turned in with a copy of the club's worksheet.** The Extension Office will use both documents to determine which seal the club has earned.

Our Club has satisfactorily met our goals and should be awarded the \_\_\_\_\_ Club Seal. (Purple, Blue, Red)

Club Name: \_\_\_\_\_

Date: \_\_\_\_\_

Signature(s) of the Community Leader(s) and Club Members, Parents, and Volunteers involved in Planning and/or Evaluation: